



INTERNATIONAL JOURNAL OF ADVANCE RESEARCH, IDEAS AND INNOVATIONS IN TECHNOLOGY

ISSN: 2454-132X

Impact factor: 4.295

(Volume 4, Issue 4)

Available online at: www.ijariit.com

Communication skills among polytechnic students

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ABSTRACT

Communication skills are one of the broad skills that are believed to be important among engineers today. The students' graduating from Polytechnic colleges lack the modern talents and skills that set the eligibility for creating for recruitment in corporate companies. The students coming out with matriculation, in general, are not exposed to various nuances of English language and its utility. The English teachers of polytechnic college have a great responsibility of imparting communication and soft skills in students. The real pathetic condition prevailing in our country is that the teacher is indifferent to this and delightful in completing the syllabus and making the student score good grades in their end semester examination. Developing communication skills of the students are conveniently ignored. This paper attempts to investigate the present system and find out the possible avenues to develop the common skills especially communications skills among polytechnic students.

Keywords— Communication, Corporate

1. INTRODUCTION

A technical institution's role in producing graduates in various fields does not limit with academic achievements of the students but also developing communication skills and soft skills required to compete in the local and international market. Employers of today's corporate companies not only expect their prospective employees, to be technically savvy but also multi-skilled especially possessing communication skills, so higher education institutions and top ranking polytechnic colleges' emphasis explicitly on communication skills as a requirement in the programme outcome consistent with the performance-based curriculum.

2. GENERAL ENGLISH AND TECHNICAL ENGLISH

English teachers of polytechnic colleges should be aware of these two types. As per the subject experts' opinion, General English is what the students learn till tenth grade. This includes basic grammar, poetry, drama, novella and prose pieces. General English does not require immediate feedback from the readers and most probably it does not aim at a specific audience. Technical English is a specialized language for the specific audience using technical vocabulary. Future technocrats graduating from Polytechnic College should be well versed in Technical English and Technical Communication. Polytechnic students should bear it in mind that each and every moment of their stay in polytechnic colleges should be utilised in a proper way to enhance the technical communication and the faculty members should not live in utopian that more technical knowledge will make the students employable. Technical communication skills are equally vital in helping the students to sustain in their jobs that the flight of the institutions is that most of the Polytechnic faculty members are not aware of these facts.

3. COMMUNICATION

Communication is an interaction with others sharing the information finding out the problems and solving them which is the most happening event in all the organization professional employers appoint cultivated communicative employees. If they fail to do so the organization will have the gloomy days ahead so the polytechnic English faculty members should take this with a considerable seriousness and act accordingly.

4. TECHNICAL ENGLISH

Technical writing is about expressing the subject or technology to a specific audience in an easy to understand language and user-friendly format. Technical writing focus on an audience. Technical writing focus on the audience as it conveys specific information about the specific technical subject to the specific audience.

5. TECHNICAL COMMUNICATION

Technical writing is relatively new in India. It has closely followed on the heels of the software boom. Technical communication is a highly practical oriented field professional having the ability to articulate thoughts in simple-to-understand are finding this field highly enriching and rewarding. To be excellent in technical writing one has to develop the following

1. Organizational Skills
2. Curiosity
3. Students like passion
4. Teacher like translator
5. And of course Communication skills.

Table 1: Standard of students at the entry of polytechnic colleges

S. No	Total number of students taken for case study	Number of students who can speak and write	Number of students who can understand English	With the knowledge of basic English	Basic grammar
1.	100	10	25	5	5

1. Mostly vernacular influenced
2. Partial acquisition of general English
3. Indifferent and not specific
4. Unable to sense the importance of communication skills
5. Pressure to develop technical knowledge during their course of study.

6. ANALYSING THE STANDARD OF THE FRESHERS THE FACULTY MEMBERS SHOULD TAKE SERIOUS MEASURE TO DEVELOP THE FOLLOWING SKILLS.

- To make a student finished in general English and basic grammar.
- Enhance the student write error-free sentences.
- Train the student to convey their thoughts in simple English.
- Create the situation for the students to develop both spoken English and written English.

6.1 Technical communication skills in an organization

Engineering is a dynamic field so it needs people who can work across the discipline with others and continually adopt new challenges .so good communication skills is, of course, essential during the course of their students. The Polytechnic students should focus on developing a variety of skills such as:

1. Writing skills
2. Technical skills
3. Tools skills
4. Interviewing and listening skills
5. Usability and testing

As per a survey conducted recently more than fifty percent of engineering projects fail due to ineffective people management and various communication barriers. Good polytechnic colleges' focus on the soft skills developmental courses seeking to the enrichment of the student's employability skills.

The corporate classify communication in three categories .the institutions should see to that students excel in all the three types

- Verbal communication
- Written communication
- Social communication

Before thinking about developing the skills the students should be well equipped with the following skills.

- Basic language and communication skills
- Listening
- Speaking
- Reading
- Writing

The current curricula and syllabi for the polytechnic students pave way for developing these skills but it is in the hands of the faculty members with analytical skills help the students in development in a prudent way. Verbal communication skills can be developed through activities such as presentation, group discussion, at the class level and could be practiced outside the classroom through the interview.

Listening is the mother of all skills so listening skills should be developed it can be presented as showing interest and attention to what is being said students should be trained to show a readiness to listen and give attention while other people are giving presentation .in that way the student be able to remember what has been said, conveyed and presented identifying and analysing the key issues. The listener should be trained to appreciate the thoughts and feeling of one giving the information. With verbal communication skills, the teacher should be able to help the students and motivate them to excel in the following

- Spoken English
- Right pronunciation
- Latest accents
- Thinking in English

6.2 Creating an English atmosphere in the classroom and in the society

Creating language using situation and language acquisition situation separate spoken English session could be initiated after working hours. CDs and software could be utilized in a proper language laboratory setup what s grp may be formed to learn English language skills. Students should be encouraged to watch short films. The faculty members whenever possible pick up short English conversation with the students .in short the faculty members should take at most care to create English atmosphere not only in the classroom but also in the college.it is a collaborative effort of all the faculty members both engineering and science and humanities.

6.3 Written communication

The written communication skills of polytechnic students are very low and it has to be developed through various means Reading practice should be initiated English newspaper novella, newsletters, etc. should be utilized for this purpose .proper reading behavior students should be familiar with handwriting and typing. Because handwriting skills help the students to be with enriching their vocabulary but at the same time modern age requires to be speedy at typing. The aspect of written communication could be developed through completing a written assignment and drafting report. Good written communication skills are measured through the clarity of writing, the flow of arguments using simple and easy to understand sentences and written using academic writing style should be familiar with both formal and informal style of writing.

7. CONCLUSION

So analyzed paper tries to drive the fact that this is the state of English language skills and Technical communication skills among the students of polytechnic colleges is considerably low. So there is a mounting pressure on the English faculty members to endeavor for the best and put all the efforts together to make Polytechnic students employable but imparting English language and Technical communication skills. It is suggested that a number of research papers may be published by the English faculty members of polytechnic colleges who are aware of the ground realities to help the educationist and the corporate companies to scheme more number of result and goal oriented programmes to enrich levels of future technocrats.

8. REFERENCES

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